

REPORT OF REQUEST FOR RESTRICTIVE TRADE PRACTICE OR BOYCOTT
SINGLE TRANSACTION

(For reporting requests described in Part 769 of the Export Administration Regulations)

NOTICE OF RIGHT TO PROTECT CERTAIN INFORMATION FROM DISCLOSURE

The Export Administration Act permits you to protect from public disclosure information regarding the quantity, description, and value of commodities or technical data supplied in Item 11 of this report and in any accompanying documents. If you do not claim this protection, all of the information in your report and in accompanying documents will be made available for public inspection and copying.

You can obtain this protection by certifying, in Item 10 of the report, that disclosure of the information referred to above would place a United States company or individual involved in the report at a competitive disadvantage. If you make such a certification in Item 10, you may remove information regarding the quantity, description, and value of the commodities or technical data supplied by you from Item 11 of the inspection copy of the report form and from the public inspection copies of the accompanying documents.

The withholding of this information will be honored by the Department unless the Secretary determines that disclosure of the information would not place a United States company or individual at a competitive disadvantage or that it would be contrary to the national interest to withhold the information.

THIS SPACE FOR BXA USE

817684

A BATCH 1 2 3 4 5

MONTH/YEAR 6 7 8 9

RSN 10 11 12 13 14 15 16 17

RTP 18 19 20 21 22 23 24 25 26 27

CLASS 28 FILING 55 TAG 70 80

This report required by law (50 U.S.C. App. §2407 (b) (2) P.L. 96-72; E.O. 12214; 15 C.F.R. Part (769)). Failure to report can result both in criminal penalties, including fines or imprisonment, and administrative sanctions.

Instructions: 1. Complete all items that apply. 2. Assemble original report form and accompanying documents as a unit, and submit intact and unaltered. 3. Assemble and submit the duplicate copy of report form (marked Duplicate (Public Inspection Copy)) and additional copies of accompanying documents (marked with the legend "Public Inspection Copy.") 4. If you certify, in Item 10, that the disclosure of the information specified there would cause competitive disadvantage, edit the "Public Inspection Copy" of the documents submitted to exclude the specified information and remove the bottom of the Duplicate "Public Inspection Copy" of the report form relating to Item 11.

Public reporting for this collection of information is estimated to average one hour per request, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Security and Management Support, Bureau of Export Administration, U.S. Department of Commerce, Washington, D.C. 20230; and to the Office of Management and Budget, Paperwork Reduction Project (0694-0012), Washington, D.C. 20503

1a. Identify firm submitting this report:

Name: TIG/CIRCLE INT'L

Address: 1181 TRAPP RD.

City, State and ZIP: EAGAN, MN 55121

Country (if other than USA):

Telephone: (612)452-4500

Firm Identification No. (if known):

29-34

Specify firm type:

☐ Exporter☐ Bank☒ Forwarder☐ Carrier☐ Insurer☐ Other

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1b. Check any applicable box:

☐ Revision of a previous report (attach two copies of the previously submitted report)☐ Resubmission of a deficient report returned by BXA (attach form letter that was returned with deficient report)☒ Report on behalf of the person identified in Item 2☐ Dual report on behalf of self and the person identified in Item 2

2. If you are authorized to report and are reporting on behalf of another U.S. person, identify that person (e.g., domestic subsidiary, controlled Foreign subsidiary, exporter, beneficiary):

Name: ARCTCO SALES INC.

Address: 600 BROOKS AVE., PO BOX 810

City, State and ZIP: THIEF RIVER FALLS, MN 56701

Country (if other than USA):

Type of firm: (see list in Item 1a) EXPORTER

Firm Identification No. (if known):

241171

3. Identify exporting firm, unless same as Item 1a or 2:

SAME AS 2

Name:

Address:

City, State and ZIP:

Country (if other than USA):

Firm Identification No. (if known):

36-41

42

4. (a) Name of boycotting country from which request originated:

KUWAIT

(b) Name of country directing inclusion of request, if different from (a) above:

43-44

5. Name of country or countries against which request is directed:

KUWAIT

45-46

6. Reporting firm's reference number (e.g., letter of credit, customer order, invoice):

L/C# 7111

71-77

7. Date firm received request: (use digits for month/day/year)

02/26/97

47-52

8. Specify type(s) of document conveying the request:

☐ Request to carrier for blacklist certificate (submit two copies of blacklist certificate or transcript of request)☐ Unwritten, not otherwise provided for (make transcript of request and submit copies)

53-54

☒ Letter of credit☐ Requisition/purchase order/accepted contract/shipping instruction☐ Bid invitation/tender/proposal/trade opportunity☐ Questionnaire (not related to a particular dollar value transaction)☐ Other written (specify)

Submit
two copies
of each
document
or relevant
page in
which the
request
appears

9. Decision on request: (Check one)

☐ Have not taken and will not take the action requested.☒ Have taken or will take the action requested.☐ Have taken or will take the action requested and claim it is subject to a grace period (attached detailed explanation).

56-57

☐ Have taken or will take the action requested but in a modified for (attach detailed explanation).☐ Unable to report ultimate decision on the request at this time and will inform the Bureau of Export Administration of the decision within ten days after decision is made.

Additional Information: The firm submitting this report may, if it so desires, state on a separate sheet any additional information relating to the request reported or the response to that request. This statement will constitute a part of the report and will be made available for public inspection and copying, subject to the right to protect certain confidential information from disclosure described in Item 10.

10. Protection of Certain Information from Disclosure: (Check appropriate boxes and sign below)

1. ☒ I (We) certify that disclosure to the public of the information regarding quantity, description, and value of the commodities or technical data contained in:☐ Item 11 below (If you check this box, be sure to remove the bottom of the Duplicate (Public Inspection Copy) of the report form relating to Item 11.)☒ Attached documents (If you check this box, be sure to edit the "Public Inspection Copy" of the documents submitted to exclude the specified information.) would place a United States person involved at a competitive disadvantage, and I (We) request that it be kept confidential.2. ☐ I (We) authorize public release of all information contained in the report and in any attached documents. I (We) certify that all statements and information contained in this report are true and correct to the best of my (our) knowledge and belief.

Sign here in ink

Barbara Mord

Type or print

Barbara Mord

Date

04/30/97



IRREVOCABLE DOCUMENTARY CREDIT

26 FEB 97

ISSUING BANK'S CREDIT

ADVISING BANK'S CREDIT
REF [REDACTED]

BENEFICIARY:

ISSUING BANK/OPENER:

ADVISING BANK:

"PUBLIC INSPECTION
COPY"

Norwest Bank Minnesota,
National Association
Advice # [REDACTED]

WHEN PRESENTING DRAFT(S) OR OTHERWISE
REFERENCING TO THIS TRANSACTION PLEASE
MENTION OUR ADVISE [REDACTED]

GENTLEMEN:

PLEASE BE ADVISED THAT WE HAVE BEEN REQUESTED BY THE ISSUING
BANK INDICATED ABOVE TO ADVISE YOU THAT THEY HAVE ESTABLISHED
THEIR IRREVOCABLE LETTER OF CREDIT IN YOUR FAVOR FOR:
USD ***** [REDACTED]

ORIGINAL ENCLOSED.

WHEN PRESENTING YOUR DRAFT(S) AND THE DOCUMENTS
SPECIFIED IN THE CREDIT, PLEASE INCLUDE ONE EXTRA COPY OF
THE COMMERCIAL INVOICE FOR OUR FILE.

THIS CREDIT EXPIRES ON: 15 APR 97

WE HAVE BEEN AUTHORIZED TO NEGOTIATE DRAFT(S) FOR THE
FACE AMOUNT UPON PRESENTATION AT OUR OFFICE.

AS PER L/C TERMS PAYMENT WILL BE EFFECTED TO YOU
3 WORKING DAYS AFTER WE RECEIVE DOCUMENTS IN ORDER AND CABLE

Yours faithfully,
for National Bank of Kuwait S.A.K.
New York Branch



299 Park Avenue • New York, NY 10171 • (212) 303-9800 • FAX: (212) 319-8269 • Telex: 421 486 NBK NY

Subject to the "Uniform Customs and Practice for Documentary Credits" (1993 Revision) International Chamber of Commerce Publication No. 500.

CONTINUATION OF L/C [REDACTED]

Norwest Bank Minnesota,
National Association
Advice # [REDACTED]

OUR CORRESPONDENT IS [REDACTED]

NEGOTIATION IS RESTRICTED TO OUR BANK, THEREFORE, ALL DOCUMENTS MUST BE PRESENTED TO US NO LATER THAN THE EXPIRY DATE 15APR97

SHIPPING DOCUMENTS PRESENTED AT OUR COUNTERS AFTER 3:30 PM WILL BE CONSIDERED RECEIVED THE FOLLOWING BUSINESS DAY.

PLEASE BE ADVISED ANY DOCUMENTS PRESENTED BUT NOT REQUIRED BY THIS LETTER OF CREDIT WILL BE SENT TO THE ISSUING BANK WITHOUT REVIEW NOR RESPONSIBILITY ON OUR PART.

NOTE: WE ARE ADVISING THIS CREDIT SUBJECT TO THE LIMITATION THAT PURSUANT TO THE U.S. DEPARTMENT OF COMMERCE REGULATION, WE ARE NOT PERMITTED TO ACCEPT DOCUMENTS REQUIRED REGARDING THE CERTIFICATION ON THE VESSEL UNLESS SUCH CERTIFICATE(S) IS ISSUED BY THE OWNER/MASTER OF THE CARRYING VESSEL (AN AGENT IS NOT ACCEPTABLE).

PLEASE NOTE THAT A PROCESSING FEE OF USD15.00 WILL BE DEDUCTED FROM THE PROCEEDS IN CASE, WHEN WE ARE TO TRANSFER FUNDS TO AN ACCOUNT MAINTAINED WITH A BANK OTHER THAN NATIONAL BANK OF KUWAIT AND WHEN WE ARE TO EFFECT PAYMENT BY CHECK.

A SPECIAL HANDLING FEE OF US\$65.00, WILL BE IMPOSED ON ACCOUNT OF EACH SET OF DOCUMENTS WITH DISCREPANCIES. IN ADDITION TO SUCH SPECIAL HANDLING FEE, SHOULD IT BECOME NECESSARY FOR US TO TELEX THE ISSUING BANK FOR PAYMENT ACCEPTANCE AUTHORIZATION, AN ADDITIONAL EXPENSE OF US\$30.00 FOR EACH TELEX, AS WELL AS THE ISSUING BANK DISCREPANCY FEE AND EXPENSES IF ANY WILL BE DEDUCTED FROM REMITTANCE(S) MADE UNDER THIS L/C. WE WILL SEND FOLLOW-UP TELEXES BI-WEEKLY UNLESS YOU ADVISE OTHERWISE.

IN CASE THE TERMS AND CONDITIONS OF THIS L/C DO NOT MEET YOUR REQUIREMENTS, WE SUGGEST THAT YOU COMMUNICATE DIRECTLY WITH THE APPLICANT REQUESTING AN AMENDMENT.

THIS ADVISE CONVEY NO ENGAGEMENT ON OUR PART.

Yours faithfully,
for National Bank of Kuwait S.A.K.
New York Branch

O.Box 22822 Safat,
1089 Safat, Kuwait.
TELEX: 22321 AKARI KT 46008 REBANK KT.
22872 KREBOPR KT. Country code (0496)
ABLE: REALBANK Bahrian code (490)
AX 2462516 PHONE 2458177

BY D.H.H.



البنك العقاري الكويتي
Kuwait Real Estate Bank

Kuwait 24/2/97

IRREVOCABLE DOCUMENTARY CREDIT NO.

Drafts must be marked "Drawn under
Kuwait Real Estate Bank (KSC) Letter of
Credit No. (as above)"
Negotiation of documents restricted to the
advising bank only.

Advising Bank
National Bank of Kuwait,
New York,
U.S.A.

Beneficiary

Advising Bank reference No.

Advising Bank is requested:

() To add their confirmation to this Credit

(X) To notify Beneficiary of this Credit

() To notify Beneficiary of this Credit through:

By airmail or by other means to be decided by the Beneficiary

For account of

Amount (in words/figures)

U.S. dollars

Expiration date

15/4/97

Valid in

U.S.A.

Beneficiary hereby establish our irrevocable Letter of Credit in your favour available

the following documents marked (X) covering full invoice value of merchandise to be described in invoice as:

triplicate showing gross*

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This refers to our preliminary

by negotiation of your DRAFT(s) in duplicate without recourse drawn on

the following documents marked (X) covering full invoice value of merchandise to be described in invoice as:

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Invoices must certify that all other details of goods shipped are as per Supplier's

proforma

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Shipping documents to evidence shipment on or before 31/3/97

U.S.A. or Canada

C.I.F. () C & F () F.O.B. basis. (X) Ex-Works basis.

Shipping Marks in triangle Δ to read as:

Merchandise to be supplied is to be from the following Manufacturers/Processors only:

IMPORTANT:

other terms and conditions please see reverse side which forms

integral part of this Credit.

or instructions: as per the attached sheet which forms an integral part of this L/C.

Shipping documents: ☒ Permitted ☐ Not Permitted

Transshipment: ☒ Permitted ☐ Not Permitted

TRANSHIPMENT AT ISRAEL IS PROHIBITED

Documents must be presented for negotiation within 15 days after the date of issuance of Bill of Lading or other shipping document but within the validity of this credit.

Negotiating Bank at least 3 clear working days in U.S.A. prior to your claiming reimbursement

Advise us negotiation of sight documents for ~~XXXXXXXXXXXXXXXXXXXX~~ indicating total amount/reimbursed and value date.

Documents incomplete or containing irregularities should not be negotiated unless prior approval is obtained from us.

hereby engage with drawers and/or bonafide holders that drafts

drawn and negotiated in conformity with the terms of this Credit will be

honoured on presentation and that drafts accepted within the terms

of this Credit will be duly honoured at maturity.

Amount of each draft must be endorsed on the reverse of this Credit

the negotiating Bank.

INSTRUCTIONS TO THE NEGOTIATING BANK

In reimbursement of your negotiations under this Credit please claim on

our account with the Bank indicated below and forward to us the original

set of documents by ~~XXXXXXXXXXXX~~ and duplicates by subsequent

Airmail.

Reimbursing Bank:

National Bank of Kuwait,

New York, U.S.A.

ADVISING BANK'S NOTIFICATION

Place, Date, Name and Signature of the Advising Bank

Important: Please Turn Over for Other Terms and Conditions

P.O. Box : 22822 Safat,
13089 SDFat, Kuwait.
TELEX : 22321 AKARI 22872 REBANK KT.
CABLE : REALBANK
FAX : 2462516 PHONE : 2458177



البنك العقاري الكويتي
Kuwait Real Estate Bank

THIS SHEET FORMS AN INTEGRAL PART OF OUR L / C NO. [REDACTED] FOR [REDACTED]

OTHER INSTRUCTIONS :-

1. This documentary credit is subject to the Uniform Customs and Practice for Documentary Credits (1993 Revision) International Chamber of Commerce (Publication No.500).
2. Documents with any alterations/corrections without authentication are not acceptable.
3. Harmonic System Packing List should be presented in the form (in English or Arabic) as shown below :-

Description of Goods	Item No. as per H.S.	No. of Pack	Kind of Package	Contents /Package	Gross Weight	Net Weight	Total Cost Each Item

4. Please claim all your charges at the time of Negotiation of documents.
5. Certificate of Origin issued in the country of export of goods must certify as follows :-
"We certify that the goods are of U.S.A. Origin. They contain U.S.A. materials and they are being exported from U.S.A. or Canada. The goods are manufactured [REDACTED]"
6. Certificate of Origin must also show :-
 - a. Name of the exporting country of goods.
 - b. Name of the exporting company.
 - c. Country of Origin of the goods.
 - d. Name and address of the producing company.
7. Bills of Lading must state that the carrying vessel is allowed to enter Kuwaiti Ports in accordance with its own regulation. A separate declaration to this effect from the Owner/Captain of the vessel is acceptable. (This certification is not required if shipment is effected by UASC Vessels).
8. Transshipment from the Federal Republic of Yugoslavia (Serbia and Montenegro) is prohibited.

[Handwritten signature]



OTHER TERMS AND CONDITIONS WHICH CONSTITUTE AN INTEGRAL PART OF THE CREDIT

INVOICES must show:

The price and net weight expressed in kilograms of each type of goods separately.

Number of packages shipped.

Name of carrying vessel if shipment is made by sea.

Air Waybill or Parcel Post Receipt numbers if goods are despatched by Airfreight or Parcel Post.

Name of Manufacturers and/or Processors **Manufacturers and/or Processors**
for manufactured or processed goods (Where the Beneficiaries
are Manufacturers or Processors this must be expressly stated
on the invoices).

The invoices also **must certify** each piece of goods carries the name of Country of origin in non-detachable or non-alterable way or as printed on the Carton or Cases as the case may be.

CERTIFICATE OF ORIGIN, signed by the Chamber of Commerce and/or Official Trade and/or Industries Association and bearing their official seal, must state:

The Country of origin of the goods. (In the event of the shipment of goods containing foreign materials, the percentage and the Country of origin of these materials must be shown on the Certificate of Origin).

Name ~~WATERBURY~~ of the Exporter.

Name and Nationality of Manufacturers/Processors for manufactured or processed goods.

NOTE:

If a Certificate of Origin showing the name of Manufacturer and/or Processor signed by a Chamber of Commerce is unobtainable, a separate statement issued by the Shippers, on their own responsibility, showing the name of Manufacturer and/or Processor of the goods, the respective Invoice number and legalized by a Notary Public is acceptable provided that a Certificate of Origin signed by a Chamber of Commerce showing the origin of the goods is also presented.

Importation of goods from the countries mentioned hereinafter is strictly prohibited by Kuwait Import Regulations, therefore Certificates of Origin covering goods originated in the following countries are not acceptable:

(ISRAEL and SOUTH AFRICA)

Certificates of Origin, covering goods of U.S.A. origin, issued by firms operating within the States mentioned hereinafter should be signed and/or countersigned as follows:

1. Within the **States of New York and Washington** by the American Chamber of Commerce located in the area the goods are exported from and **must be legalized by any Arab Embassy or Consulate except the Egyptian Embassy/Consulate.**
2. Within the **State of California**, in **San Francisco** by U.S. - Arab Chamber of Commerce (Pacific) Inc., 777 Jones Street, San Francisco, California 94109 and in **Los Angeles** by U.S. - Arab Chamber of Commerce (Pacific) Inc., 818 West 7th Street, Suite - 1235-7 Los Angeles California 90017; and **outside San Francisco or Los Angeles** by any one of these Chambers or by any approved American Chamber of Commerce in California.
3. Within the **State of Illinois**, by Mid America-Arab Chamber of Commerce, Inc. 135 So. La Salle St., Suite 2050, Chicago, Illinois 60603.
4. Within **other States**, by U.S.-Arab Chamber of Commerce or any approved American Chamber of Commerce.

Certificates of Origin covering shipment of goods of Dutch, Romanian, Greek, Maltese, Italian, Iranian, Kenyan, Turkish, Cypriot, Ethiopian and Hong Kong origin must be legalized by Kuwait Diplomatic or Consular Mission in these countries or by Arab Embassy or Consulate (except Egyptian Embassy/Consulate), in case a Kuwaiti Consulate or Diplomatic Mission is available in the country concerned.

Certificates of Origin presented by the beneficiaries in **Paris Zone** should be legalized by the **Chambre de Commerce Franco-Algerienne, 138 Boulevard Haussmann, Paris 8e - France.**

Certificate of Origin issued by France Companies outside Paris
area are acceptable provided they are attested by Chambre de
Commerce Franco - Arabe, 138 Boulevard Hussmann, Paris 8e.

beneficiaries within London Area should get the Certificates of origin and other documents legalized by Arab-British Chamber of commerce, 6 Belgrave Square, London SW1X 8PH.

beneficiaries within Brussels Area, should get the Certificate of

Origin and other documents legalized by Arab-Belgium-Luxemburg Chamber of Commerce, Rue Mignot-Delstanche 60, B-1060, Brussels.

- i. Beneficiaries within **Bonn Area** should get the Certificate of Origin and other documents legalized by Arabisch-Deutsch Vereinigung Chorfä for Handel und Industrie, Koerner Street, 125/1, 5300 Bonn-Bad Godesberg.
 - j. Certificates of Origin covering goods of **Pakistan Origin** must be certified by the Chamber of Commerce & Industry of Pakistan and the legal authorities there.
 - k. Certificates of Origin covering goods exported from **Singapore** are acceptable only if certified by either Singapore Trade Development Board or Singapore Manufacturers' Association or Singapore International Chamber of Commerce.
 - l. Certificates of Origin covering goods exported from **Malaysia** are acceptable only if certified by either Malaysian International Chamber of Commerce & Industry or Malay Chamber of Commerce & Industry of Malaysia or National Chamber of Commerce & Industry of Malaysia or Malaysian Association of Malay Exporters (MAME) or Federation of Malaysian Manufacturers (FMM) or United Chambers of Commerce of Sarawak or Sabah Bumiputera Chamber of Commerce.
- ii. Legalization of Certificate of Origin/any other documents by Egyptian Embassy/Consulate not acceptable.

3. Shipment from China:

The China Council for Promotion of International Trade is authorized to sign or certify any documents relating to shipment of goods from China.

4. In the event of Shipment by Air Freight:
 - a. Beneficiaries must hand over signed copies of invoices and Certificate of Origin to the Airline Office at the time of shipment to be accompanied with the Air Waybill and the remaining invoices must certify to this effect.
 - b. Either the Air Waybills should state that the carrying aircraft is allowed to land at Kuwait Airport or a declaration to this effect from the Airline is acceptable.
 - c. Air Waybills must indicate the actual flight date.
5. In the event of shipment by Air or Sea Parcel Post, invoices must certify that parcel(s) has been marked showing our Credit No. For Air Parcel Post, signed copies of invoices and Certificate of Origin must be airmailed direct to us immediately after despatch of parcels and the remaining invoices must certify to this effect.
6. In case of shipment by Truck, Truck Road Waybills must indicate the name, address and Tel. No. of Carrier's Agents in Kuwait who will issue the Delivery Order.
7. In case of shipment by Steamer, Bill of Lading must declare that the carrying vessel is allowed to enter Kuwait Ports. A separate declaration to this effect issued by the Owner or the Captain of the vessel is acceptable.
- b. Bill of Lading must indicate the name, address and Tel No. of Carrier's Agents in Kuwait who will issue the Delivery Order.
8. Declarations for the carrying vessels as well as the aircrafts owned by Kuwaiti or Arab Companies are not required.
9. Bills of Lading issued to the order of an authorised foreign exchange dealer in Pakistan or Bangladesh are acceptable for shipments from Pakistan or Bangladesh.
10. Unless otherwise specified shipping documents bearing reference by stamp or otherwise to costs additional to the freight charges, such as cost of or disbursements incurred in connection with loading or unloading or similar operations are not acceptable.
11. Documents of the following nature are not acceptable:
 - a. Invoices issued for amounts in excess of amount permitted by the credit.
 - b. Transport documents indicating consignor of goods, a party other than the Beneficiary of the credit.
 - c. Documents bearing a date of issue prior to that of the credit.
12. Documents produced by reprographic or automated or computerised systems or as carbon copies if marked as originals are acceptable, provided they bear original manuscript signatures and wherever applicable carry original (fresh) stamps/seals.
13. Photocopies of documents are not acceptable.
14. All documents called for must be submitted in English and/or Arabic.
15. Simple receipts in lieu of sight drafts acceptable.
16. The words PERSIAN GULF should not appear in the address of any of the documents.

DATE	AMOUNT IN WORDS	BY WHOM NEGOTIATED